

KENYA WATER INSTITUTE



TENDER NOTICE

ANNUAL TENDERS AND BI-ANNUAL REGISTRATION OF SUPPLIERS OF GOODS, WORKS AND SERVICES FOR 2018/19 & 2019/20 FINANCIAL YEARS

The Kenya Water Institute invites applications from interested, eligible and competent bidders for under listed annual Tenders and Bi-annual Registration of suppliers for the **2018/19 & 2019/20** Financial Years for its Main Campus (Nairobi County), Kitui Campus (Kitui County), Chiakariga Campus (Tharaka Nithi County) and Kisumu Campus (Kisumu County).

| NO. | TENDER NO. | ITEM DESCRIPTION | ELIGIBILITY |
|-----|-------------------------|---|---|
| 1. | KEWI/TEN/04/2017-2018 | Disposal of Unserviceable, Obsolete, Surplus Stores & Equipment | Open to all bidders |
| 2. | KEWI/TEN/01/2018 - 2019 | Registration of Suppliers | Open to all bidders |
| 3. | KEWI/TEN/02/2018 - 2019 | Supply & Delivery of Fresh Milk | Open to all bidders |
| 4. | KEWI/TEN/03/2018 - 2019 | Supply & Delivery of Bread | Open to all bidders |
| 5. | KEWI/TEN/04/2018 - 2019 | Supply & Delivery Fruits & Vegetables | Reserved for Youth, Women and Persons with Disabilities |
| 6. | KEWI/TEN/05/2018 - 2019 | Supply & Delivery Dry foodstuff | Reserved for Youth, Women and Persons with Disabilities |
| 7. | KEWI/TEN/06/2018 - 2019 | Supply & Delivery Meat Products | Reserved for Youth, Women and Persons with Disabilities |

a) Annual Open Tenders

Tender documents can be downloaded from the **KEWI website www.kewi.or.ke** free of charge or hard copies obtained at the Institutes' Procurement office during normal working hours upon payment of a non-refundable fee of **Kshs. 1,000 via KCB BANK A/C 110 776 0585 Moi Avenue Branch** or bankers Cheque payable to the Director, Kenya Water Institute

(b) Registration of Suppliers

Registration documents with details of various categories of goods, works and services shall be downloaded from the **KEWI website www.kewi.or.ke** free of charge.

Women, Youth and Persons with Disabilities who have registered with The National Treasury/County Governments are encouraged to apply.

Bidders who download the documents for both categories **(a)** and **(b)** above MUST register with the Procurement Office or notify the Institute using the email address procurement@kewi.or.ke properly indicating Tender Title/ Tender Number for Annual Tenders and for Registration of Suppliers Category Title/Category Number, Name of the firm, address, telephone number and email before the closing date.

Alternatively, the completed documents in sealed envelopes properly indicating Tender Title/ Tender Number for Annual Tenders and for Registration of Suppliers Category Title/Category Number, may be deposited in the Tender Box at Kenya Water Institute, Nairobi along Ole Shapara Avenue in South 'C' located at the Library block not later than **Tuesday, 3rd July, 2018, 11.00 am**' and a statement **"DO NOT OPEN BEFORE Tuesday, 3rd July, 2018, 11.00 am"**

Or could be addressed to;

**THE DIRECTOR,
KENYA WATER INSTITUTE,
P.O. BOX 60013 -00200,
NAIROBI.**

Prospective bidders who intend to apply for various categories are required to submit completed documents for each category in separate envelopes else they will be registered for only one category.

The opening of bids will be carried out immediately thereafter in the Conference room in the presence of bidders or their representatives who choose to attend.

**DIRECTOR
KENYA WATER INSTITUTE**