



KENYA WATER INSTITUTE

E LEARNING TRAINING FOR STUDENTS **CWE MAY 2019 & DLT MAY 2019 & DWE JAN2018**

P*R*O*G*R*A*M*M*E

DAY	TIME	ACTIVITY	FACILITATOR
DAY 1: THURSDAY 7TH JAN, 2021			
DAY 1	2.00 – 2.45 pm	Online Registration	Secretariat
	2.45 – 3.00 pm	Introduction and Welcoming Address	Mr. Kihara- KEWI
	3.00 – 3.45 pm	Opening Remarks	Prof. Hayombe Director- KEWI
	3.45- 4.00 pm	Introduction to E-Learning / Benefits Of eLearning For Students	Dr. Silvanice/ Dr. Collins
DAY 2: FRIDAY 8TH JAN, 2021			
DAY 2	3.00 – 5.00 pm	<ul style="list-style-type: none"> • Logging on for the First time to KEWI Moodle • Creating Log in Credentials • Registration to Moodle 	Dr. Silvanice/ Mr. Wachira
		<ul style="list-style-type: none"> • Site Navigation <ul style="list-style-type: none"> ○ Basic Parts of the screen ○ Left and Right Sidebars ○ Centre Panel/ Topic List • Finding a course 	Dr. Collins/ Mr. Kihara
DAY 3: MONDAY 11TH JAN, 2021			
DAY 3	3.00 – 5.00 pm	Self-Enrolling into a Course and Unenrolling	Dr. Silvanice/ Dr. Collins
		<ul style="list-style-type: none"> • Editing your Profile in a moodle class • Working with Blocks <ul style="list-style-type: none"> ○ Introducing blocks ○ Overview of the latest news block ○ View online users ○ Explore the recent activity block ○ Explore the upcoming events block ○ Explore the people block ○ Explore the activities block 	Dr. Silvanice/ Dr. Collins

DAY 4: TUESDAY 12TH JAN, 2021

DAY 4	3.00 – 5.00 pm	<ul style="list-style-type: none">• Viewing your Courses• Accessing your course material (Notes and Assignments)	Dr. Silvance/ Dr. Collins
		<ul style="list-style-type: none">• Uploading your Assignments• Taking Quiz• ePotfolio	Dr. Silvance/ Dr. Collins

DAY 5: WEDNESDAY 13TH JAN, 2021

DAY 5	3.00 – 5.00 pm	<ul style="list-style-type: none">• Discussion Forums• Sending a Message to another student• Viewing your message	Dr. Silvance/ Dr. Collins
		<ul style="list-style-type: none">• Adding a blog entry• To view your blogs• Registering an external blog• Viewing your Grades• Logging out of KEWI Moodle	Dr. Silvance/ Dr. Collins

Rapporteur: Mr. Mwangi