



E LEARNING TRAINING FOR STUDENTS
MAY 2021 Intake & PLUMBING, WOC and DIT

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DAY	TIME	ACTIVITY	FACILITATOR
DAY 1: FRIDAY 4TH JUNE, 2021			
DAY 1	9.45 – 10.00 am	Online Registration	Mr. E. Wachira
	10.00 – 10.15 am	Introduction and Welcoming Address	Mr. Kihara
	10.15 – 10.30 am	Brief remarks from Registrar	Mr. Kobia
	10.30 – 11.00 am	Opening Remarks	Prof. Hayombe Director
	11.00 - 2.00 pm	Introduction to E-Learning / Benefits Of eLearning For Students	Mr. E. Wachira / Mr. S. Mugendi & Mr. Kihara
		Questions & Answers	Mr. Kobia
DAY 2: SATURDAY 5TH JUNE, 2021			
DAY 2	10.00 – 2.00 pm	<ul style="list-style-type: none"> • Logging on for the First time to KEWI Moodle • Creating Log in Credentials • Registration to Moodle 	Mr. Kihara Mr. E. Wachira / Mr. S. Mugendi
		<ul style="list-style-type: none"> • Site Navigation <ul style="list-style-type: none"> ○ Basic Parts of the screen ○ Left and Right Sidebars ○ Centre Panel/ Topic List • Finding a course • Questions & Answers 	Mr. E. Wachira / Mr. S. Mugendi
DAY 3: SUNDAY 6TH JUNE, 2021			
DAY 3	12.00 – 4.00 pm	Self-Enrolling into a Course and Unenrolling	Mr. E. Wachira / Mr. S. Mugendi & Mr. Kihara
		<ul style="list-style-type: none"> • Editing your Profile in a moodle class • Working with Blocks <ul style="list-style-type: none"> ○ Introducing blocks 	Mr. E. Wachira / Mr. S. Mugendi & Mr. Kihara

		<ul style="list-style-type: none"> ○ Overview of the latest news block ○ View online users ○ Explore the recent activity block ○ Explore the upcoming events block ○ Explore the people block ○ Explore the activities block ○ Questions & Answers 	
DAY 4: MONDAY 7TH JUNE, 2021			
DAY 4	10.00 – 2.00 pm	<ul style="list-style-type: none"> ● Viewing your Courses ● Accessing your course material (Notes and Assignments) 	Mr. E. Wachira / Mr. S. Mugendi
		<ul style="list-style-type: none"> ● Uploading your Assignments ● Taking Quiz ● E-portfolio ● Questions & Answers 	Mr. E. Wachira / Mr. S. Mugendi
DAY 5: TUESDAY 8TH JUNE, 2021			
DAY 5	10.00 – 2.00 pm	<ul style="list-style-type: none"> ● Discussion Forums ● Sending a Message to another student ● Viewing your message 	Mr. E. Wachira / Mr. S. Mugendi
		<ul style="list-style-type: none"> ● Adding a blog entry ● To view your blogs ● Registering an external blog ● Viewing your Grades ● Logging out of KEWI Moodle ● Questions & Answers 	Mr. E. Wachira / Mr. S. Mugendi

ZOOM TRAINING LINK

<https://us02web.zoom.us/j/81129657304?pwd=dkJDMWhcWdpYUVnQ2YvdE04ZEsyQT09>

Meeting ID: 811 2965 7304

Passcode: kewi

Rapporteur: Mr. Kihara